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TO: Board of Education
FROM: Dale Ellis
DATE: September 9, 2013
SUBJ: INFORMATION ITEM (Job Descriptions)

I am pleased to announce that we have job descriptions posted for all director-level administrators at our central office. I know with the reorganizations that have taken place and the cuts and shuffling of job duties, that has been an issue with everyone trying to keep up with what everyone is doing as these jobs and duties have expanded.

The website where this information can be found is located at:

<http://montgomery.k12.nc.us/domain/21>

I am available to answer any questions you might have.